

**Administrative Charging Committee (Wednesday, November 15, 2023)**

Generated by LEGAL ACCPAB on Thursday, November 16, 2023

**Members present**

Nickolas Cromwell  
Dr Linda Lymas  
Peter Wild  
Michael Deitch  
Joyce Dyson

John Sterling Houser, Assistant County Attorney  
Gillian Bacon, Legal Assistant, II

**Meeting called to order at 5:30 PM****1. CALL TO ORDER**

Call to Order: A. CALL TO ORDER

Nickolas Cromwell, Chair, called the meeting of the Administrative Charging Committee to order at 5:30pm in the Chesapeake Building Meeting Room, Governmental Center.

**2. ROLL CALL**

Action: A. APPROVAL OF AGENDA

I move to approve the agenda as presented.

Motion by Peter Wild, second by Michael Deitch.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Michael Deitch

Not Present at Vote: Joyce Dyson

Minutes, Action: B. APPROVAL OF MINUTES

I move to approve the minutes of the October 25, 2023 meeting of the Administrative Charging Committee as presented.

Motion by Michael Deitch, second by Dr Linda Lymas.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Michael Deitch

Not Present at Vote: Joyce Dyson

**3. NEW BUSINESS**

Discussion, New Business: A. DRAFT 2024 MEETING SCHEDULE

I move to approve the proposed 2024 draft ACC meeting schedule with the exception to move the March 27th meeting date to March 20th.

Motion by Nickolas Cromwell, second by Joyce Dyson.

Final Resolution: Motion Carries

Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Michael Deitch, Joyce Dyson

**4. ENTRY INTO CLOSED SESSION**

Action: A. ENTRY INTO CLOSED SESSION

I move to enter into closed session under Local Government Article, §9-512 (a)(1) for the purpose of discussing personnel matters regarding a public agency or employee, and under Local Government Article, §9-512 (a)(7), to ensure compliance with State law requiring that review of an investigatory file by an Administrative Charging Committee be kept confidential until final disposition.

Motion by Nickolas Cromwell, second by Peter Wild.  
Final Resolution: Motion Carries  
Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Michael Deitch, Joyce Dyson

#### **5. 5:34 p.m. - CLOSED SESSION**

Discussion: A. REVIEW OF INVESTIGATORY FILES  
Authority: §9-512(a)(1) and § 9-512 (a)(7) of the Local Government Article of the Annotated Code of Maryland  
Time Held: 5:34 p.m. - 7:37 p.m.  
Location: Savich Meeting Room  
Purpose: To discuss personnel matters regarding a public agency or employee, and to ensure compliance with State law requiring that review of an investigatory file by an Administrative Charging Committee be kept confidential until final disposition.  
Investigatory files reviewed: #22-03, #22-04, #23-02, and #23-03

#### **6. 7:37 P.M. - ADJOURN FROM CLOSED SESSION**

Action: A. MOTION TO ADJOURN FROM CLOSED SESSION  
I move to adjourn from closed session and reconvene in open session.

Motion by Nickolas Cromwell, second by Dr Linda Lymas.  
Final Resolution: Motion Carries  
Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Michael Deitch, Joyce Dyson

#### **7. MOTION TO APPROVE DRAFTED WRITTEN OPINION**

Action: A. MOTION TO APROVE DRAFTED WRITTEN OPINION OF INVESTIGATIVE FILE 22-03  
I move to adopt the written findings of investigative file 22-03 as voted upon and discussed in closed session.

Motion by Nickolas Cromwell, second by Michael Deitch  
Final Resolution: Motion Carries  
Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Michael Deitch, Joyce Dyson

Action: B. MOTION TO APROVE DRAFTED WRITTEN OPINION OF INVESTIGATIVE FILE 22-04  
I move to adopt the written findings of investigative file 22-04 as voted upon and discussed in closed session.

Motion by Nickolas Cromwell, second by Michael Deitch  
Final Resolution: Motion Carries  
Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Michael Deitch, Joyce Dyson

#### **8. ADJOURN**

Action: A. MOTION TO ADJOURN  
I move to adjourn the November 15, 2023 meeting of the Administrative Charging Committee.

Motion by Nickolas Cromwell, second by Peter Wild.  
Final Resolution: Motion Carries  
Yea: Nickolas Cromwell, Dr Linda Lymas, Peter Wild, Michael Deitch, Joyce Dyson

**Meeting adjourned at 7:38 PM**